

Meeting Agenda

Interpreter Certification Board (ICB)

Date: June 3, 2020

From: 3:00-5:00 pm, Zoom meeting (virtual meeting)

In attendance: Admin -- Mitchell Jensen, Jessica Callahan, Dacia Davidson

Board Members --Anthony Bonny, Clay Anderson, David Davenport,

Duane Kinner, Michelle Draper, Teresa Judd (Davenport),

Kristi Lee Mortensen, Amelia Williams

Other-- Trenton Marsh, Arlene Gunderson-Garcia

Agenda Items

1. Upcoming announcements -- Mitch Jensen

a) Introduction of Board Members to the DSDHH director, Arlene Gunderson-Garcia.

b) Mitch Jensen is retiring from UIP, effective 6/16/2020.

c) Arlene announces: Due to Mitch Jensen leaving, there will be changes to UIP, including delegation of his duties to different members of the UIP team. Trenton Marsh will act as temporary director of UIP, insofar as delegation of power is able to be conveyed

in this capacity, until the position can be permanently filled according to state procedure. Arlene will act with authority where Trenton is unable to do so in his temporary capacity.

2. COVID-19 Deferment option -- Jessica Callahan

- a) After discussions between the UIP Administrative team and the director of USOR, Sarah Brenna, a deferment and procedure is in place to help interpreters whose employment and professional development is impacted by the current pandemic. The deferment is up to 6 months and applies to renewal fees and/or CEH accrual.

3. Future Agenda Items - board members

- a) CEC Testing report and statistics.
- b) Discuss and clarify UIP's CEH policy regarding General Education hours.
- c) Report of updates to UIP's Policy and Procedure Manual.

Next Meeting

September 2, 2020 from 3:00 – 5:00 pm. Location: TBD at a later date whether this meeting will be held virtually on Zoom or in-person or in the Conference Room at the Sanderson Community Center for the Deaf and Hard of Hearing